

BOARD OF EDUCATION

Portland Public Schools
REGULAR MEETING
June 13, 2017

Board Auditorium

Blanchard Education Service Center
501 N. Dixon Street
Portland, Oregon 97227

Note: Those wishing to speak before the School Board should sign the public comment sheet prior to the start of the meeting. No additional speakers will be accepted after the sign-in sheet is removed, but testifiers are welcome to sign up for the next meeting. While the School Board wants to hear from the public, comments must be limited to three minutes. All those testifying must abide by the Board's Rules of Conduct for Board meetings.

Public comment related to an action item on the agenda will be heard immediately following staff presentation on that issue. Public comment on all other matters will be heard during the "Public Comment" time.

This meeting may be taped and televised by the media.

AGENDA

1. **RECOGNITION: SELF ENHANCEMENT INC.** 6:00 pm
2. **STUDENT TESTIMONY** 6:10 pm
3. **PUBLIC COMMENT** 6:25 pm
4. **UPDATE: SUPERINTENDENT SEARCH TASK FORCE** 6:45 pm
5. **FIRST READING: REAL ESTATE POLICY** 7:00 pm
6. **BOND UPDATE: HEALTH AND SAFETY SUMMER WORK 2017** 7:15 pm
7. **ADOPTION OF 2017-18 BUDGET** – *action item* 7:35 pm
8. **BUSINESS AGENDA** 8:00 pm
9. **ADJOURN** 8:15 pm

Portland Public Schools Nondiscrimination Statement

Portland Public Schools recognizes the diversity and worth of all individuals and groups and their roles in society. The District is committed to equal opportunity and nondiscrimination based on race; national or ethnic origin; color; sex; religion; age; sexual orientation; gender expression or identity; pregnancy; marital status; familial status; economic status or source of income; mental or physical disability or perceived disability; or military service.

Portland Public School District 1st Reading

DATE: June 13, 2017



Board of Education

Staff Report to the Board

Board Meeting Date: June 13, 2017

Executive Committee Lead: Jerry Vincent, Chief Operating Officer

Department: Facilities and Asset Management

Presenter/Staff Lead: Sara King, Director of Planning and Asset Management

T2

RELATED POLICIES / BOARD GOALS AND PRIORITIES

8.50.100 P - Contracting and Purchasing Rules
8.70.040 P - Disposition of Surplus Real Property

PROCESS

Document Development – Planning and Asset Management Staff
Document Review and Edit - Program Director - Purchasing & Contracting
Legal Review - Miller Nash.
Presentation to Business and Operations Committee – Financial
Services Director, Purchasing & Contracting

RESOLUTION No. XXXX

Create a Real Estate Transaction Policy.

RECITAL

A WHEREAS in 1971 the Board adopted a policy for the Disposition of Surplus Real Property that outlines the procedure for the disposal of any real property that is not essential to the District's mission now or in the future;

B. WHEREAS in 1997 the Board adopted a policy to establish the Public Contracting Rules for the District, and those Rules have been updated on several occasions, most recently in March 2016;

C. WHEREAS the Public Contracting Rules delegate authority to sign certain revenue and expenditure contracts, not including real estate contracts, to the Superintendent;

D. WHEREAS the District requires the ongoing ability to purchase, lease, convey, permit, and dedicate real property in a timely manner to adequately and efficiently support the changing enrollment and space requirements;

E. WHEREAS it has been the common practice of the District for many years to transact real estate contracts, applying the same delegation thresholds as those set out in the Public Contracting Rules:

RESOLUTION

THEREFORE BE IT RESOLVED



Board of Education Informational Report

MEMORANDUM

Date: June 13, 2017
To: Board of Education
From: Yousef Awwad, CPA, Deputy Chief Executive Officer
Subject: Adoption of 2017/18 Budget and Imposition of Taxes

BACKGROUND

Under ORS 294.456, local budget law, jurisdictions are required to adopt the future fiscal year budget in order to begin spending funds in the new fiscal year. In addition, by these actions the governing board will also impose the appropriate property taxes and determine appropriation levels by fund and major program within the budget.

On April 4, 2017, the Budget Committee received the Superintendent's budget message and Proposed Budget document for fiscal year 2017/18. On April 11, April 25, and May 9, 2017, the Budget Committee held advertised public hearings to discuss and receive public comment on the Proposed Budget.

The Community Budget Review Committee (CBRC), comprised of community representatives, met beginning in September 2016 and reviewed the proposed budget and reported to the Board on its findings on April 25, 2017.

On May 23, 2017, the Board, acting as the budget committee, approved the 2017/18 budget and imposed taxes by passage of Resolution no. 5462. Upon approval, the budget was submitted to the Tax Supervising Conservation Commission (TSCC) for review and approval. The TSCC is required to hold a budget hearing on the approved budget. This hearing is scheduled for June 13, 2017, immediately preceding the board meeting.

RELATED POLICIES/BOARD GOALS AND PRIORITIES

An adopted budget is necessary to ensure effective financial management of the district's programs and priorities, and to remain in compliance with state budget law. Specifically, the District is required to ensure legal appropriation of expenditures by major function, as defined in the state chart of accounts.

ALIGNMENT WITH EQUITY POLICY

The PPS budget for 2017/18 was developed to be in alignment with the PPS Racial Educational Equity Policy.

NEXT STEPS

Upon the vote by the Board, staff will complete and publish the budget document for 2017/18, will load the budget into the PPS financial system to ensure that the District is upholding transparent reporting in relation to adopted budgets, will file this document with all necessary authorities, will post the document on the PPS website, and will communicate with county tax assessors to ensure that they have the information necessary to levy taxes.

BUDGET COMMITTEE ACTION

The budget committee is asked to adopt the budget attached.

BOARD OF EDUCATION
SCHOOL DISTRICT NO. 1J, MULTNOMAH COUNTY, OREGON

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Purchases, Bids, Contracts

The Interim Superintendent RECOMMENDS adoption of the following items:

Numbers 5465 and 5466

RESOLUTION No. 5465

Revenue Contracts that Exceed \$150,000 Limit for Delegation of Authority

RECITAL

Portland Public Schools (“District”) Public Contracting Rules PPS-45-0200 (“Authority to Approve District Contracts; Delegation of Authority to Superintendent”) requires the Board of Education (“Board”) to enter into and approve all contracts, except as otherwise expressly authorized. Contracts exceeding \$150,000 per contractor are listed below.

RESOLUTION

The Superintendent recommends that the Board approve these contracts. The Board accepts this recommendation and by this resolution authorizes the Deputy Clerk to enter into the following agreements.

NEW REVENUE CONTRACTS

No New Revenue Contracts

NEW INTERGOVERNMENTAL AGREEMENTS / REVENUE (“IGA/Rs”)

Contractor	Contract Term	Contract Type	Description of Services	Contract Amount	Responsible Administrator, Funding Source
Lake Oswego School District	6/14/2017 through 6/30/2017	Intergovernmental Agreement/Revenue IGA/R 64565	Sale of 10-plex modular unit. Contract will be amended to add reimbursement to PPS for the cost to remove and disconnect unit once the cost is determined.	\$625,000	J. Vincent Fund 452 Dept. 5511 Project DE620

AMENDMENTS TO EXISTING REVENUE CONTRACTS

No Amendments to Existing Revenue Contracts

Y. Awwad

RESOLUTION No. 5466

Expenditure Contracts that Exceed \$150,000 for Delegation of Authority

RECITAL

Portland Public Schools ("District") Public Contracting Rules PPS-45-0200 ("Authority to Approve District Contracts; Delegation of Authority to Superintendent") requires the Board of Education ("Board") enter into contracts and approve payment for products,

AMENDMENTS TO EXISTING CONTRACTS

Contractor	Contract Amendment Term	Contract Type	Description of Services	Amendment Amount, Contract Total	Responsible Administrator, Funding Source
Ameresco, Inc.	06/14/2017 through 12/31/2017	Energy Savings Performance Contract EC-64065 Change Order #3	Set the guaranteed maximum price for the Marysville, George and Cleveland upgrades, including lighting retrofits, controls systems and miscellaneous energy conservation projects. RFP 06-10-102	\$2,019,305 \$2,129,674	J. Vincent Funds 435 & 404 Dept. 5597 Projects U0188 & X0139
PBS Engineering and Environmental, Inc.	6/14/2017 through 12/31/2018	Related Services RS 62476 Amendment 1	Provide additional radon testing compliance due to changes in radon action levels, additional buildings coming into service and prior testing rendered unusable due to unforeseen circumstances.	\$97,776 \$200,000	Y. Awwad Fund 101 Dept. 5595

Y. Awwad

Other Matters Requiring Board Approval

The Interim Superintendent RECOMMENDS adoption of the following items:

Numbers 5467 and 5468

RESOLUTION No. 5467

Impose Taxes and Adoption of the FY 2017/18 Budget for School District No. 1J,
Multnomah County, Oregon

RECITALS

- A. Oregon Local Budget Law, Oregon Revised Statute (ORS) 294.428, requires each legal jurisdiction's Budget Committee approve a budget and specify the *ad valorem* property tax rate for all funds.
- B. The Board of Education (Board) appointed a Community Budget Review Committee (CBRC) to review the Proposed Budget and current year expenditures of the existing Local Option Levy. The CBRC acts in an advisory capacity to the Board.
- C. On April 25, 2017, the Budget Committee received testimony and a report on the current year Local Option Levy expenditures and testimony and recommendations from the CBRC.
- D. On May 23, 2017, by way of Resolution No. 5462, and under the provisions of Oregon Local Budget Law (ORS Chapter 291), the Budget Committee for School District No. 1J, Multnomah County, Oregon ("District"), approved the FY 2017/18 budget and imposed taxes.
- E. Oregon Local Budget Law, ORS 294.431, requires submission of the budget document to the Tax Supervising Conservation Commission (TSCC) by May 15 of each year. ORS 294.431 allows taxing jurisdictions to request an extension of the submission date. Portland Public Schools ("PPS") applied for, and was granted an extension to this deadline, and submitted the PPS budget to TSCC as required.
- F. The TSCC held a public hearing on the Approved Budget on June 13, 2017.
- G. ORS 457.010(4)(a)(D) provides the opportunity for a school district to be excluded from urban renewal division of tax calculations with a statutory rate limit on July 1, 2003, that is greater than \$4.50 per \$1,000 of assessed value. To the extent that the rate limit was increased under section 11 (5)(d), Article XI of the Oregon Constitution, property tax revenue from said increase is excluded from local revenues. The District will notify the county assessors of the rate to be excluded for the current fiscal year not later than July 15.
- H. Portland Public Schools has a statutory rate

3. The Board resolves that the District hereby imposes the taxes provided for in the adopted budget:
 - a. At the rate of \$5.2781 per \$1,000 of assessed value for operations;
 - b. At the rate of \$1.9900 per \$1,000 of assessed value for local option tax for operations;
 - c. In the amount of \$124,300,000 for exempt bonds.

And that these taxes are hereby imposed and categorized for tax year 2017/18 upon the assessed value of all taxable property within the district.

4. Taxes are hereby imposed and categorized as for tax year 2017/18 upon the taxable assessed value of all taxable property in the District, as follows:

Education Limitation

